Office of Student Affair and Services

STUDENT DEVELOPMENT AND SOCIO CULTURAL SERVICES UNIT

OSAS-SDSU Form 5

Permit No.\_\_\_\_\_\_\_\_\_\_\_, s.2018 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

**ACTIVITY PERMIT**

To whom it may concern:

This is to authorized \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

to conduct (Student Organization)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Details of the said activity as approved as follow:

(Activity)

Purpose : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date & Time : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Venue(s) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No. of persons involved : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

As a matter of policy, the unit/ organization/ class concerned is required to submit to this office an accomplishment or financial report of the said activity, whichever is deemed appropriate. This permit is valid up to the date indicated above. In case of postponement, the requesting party must inform this office for the issuance of a new permit.

Request for approval of another activity shall be granted only upon submission of required reports.

Noted: Recommending Approval:

**JELITA F. RIDAO MICHELLE C. TANEGA**

Head, Student Development and Director, Office of Student Affairs

Socio-Cultural Services and Services

Approved:

**JOHN XAVIER B. NEPOMUCENO**

Campus Administrator